



# Keetmanshoop Municipality

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## APPLICATION: CERTIFICATION OF FITNESS AND REGISTRATION

1. NAME OF OWNER / MANAGER OF THE BUSINESS: \_\_\_\_\_

2. I.D. NUMBER OF OWNER: \_\_\_\_\_

3. POSTAL ADDRESS: \_\_\_\_\_

4. TELEPHONE / CELLPHONE NUMBER: \_\_\_\_\_

5. NAME OF BUSINESS: \_\_\_\_\_

6. PHYSICAL ADDRESS OF THE BUSINESS: \_\_\_\_\_

ERF NUMBER: \_\_\_\_\_ TOWN/TSEIBLAAGTE/KRONLEIN/WESTDENE/NOORDHOEK/ILENI

7. REGISTRATION APPLIED FOR / TYPE OF OPERATING BUSINESS: \_\_\_\_\_

8. DESCRIPTION OF RAW MATERIALS USED: \_\_\_\_\_

9. INDICATE WITH AN "X" WHETHER THIS APPLICATION IS IN RESPECT OF:

◦NEW REGISTRATION: \_\_\_\_\_

◦A RE- REGISTRATION: \_\_\_\_\_ REF NO: \_\_\_\_\_

◦RELOCATION OF BUSINESS: \_\_\_\_\_

◦ALTERATION OF INFORMATION ON EXISTING REGISTRATION: \_\_\_\_\_

10 PRODUCTS OFFERED FOR SALE (INFORMAL TRADERS/HAWKERS ONLY): \_\_\_\_\_

## SIGNATURE OF APPLICANT AND DATE

> PLEASE NOTE: ALL APPLICATIONS FOR A NEW REGISTRATION MUST SUBMIT A BUILDING PLAN(GROUND LAYOUT) OF INTENDED BUSINESS WHEN REQUIRED, COPY OF OWNERS ID& DEFENSIVE NAME IS ALSO REQUIRED

> ALL REGISTRATIONS MUST BE DONE BEFORE 31 MARCH EACH YEAR.

> LATE REGISTRATION WILL BE THE NORMAL REGISTRATION FEE PLUS N\$ 15.00 PER DAY

**OFFICE USE**

**RECEIPT NO:**

**FITNESS CERTIFICATE:**

<b>CATEGORY 1</b>	<b>TARRIF INCL 15% VAT</b>	<b>MARK "X"</b>
Hawkers	N\$ 400.00	
Shebeen	N\$ 1000.00	
Home based business and stalls	N\$ 600.00	
<b>CATEGORY 2</b>		
Small General Dealers	N\$ 700.00	
Big General Dealers (10 Employees)	N\$ 900.00	
Supermarkets & Furniture Stores	N\$ 1 400.00	
Warehouses, Industries and Stores	N\$ 1 400.00	
Hotels, Lodges and other Accommodations	N\$ 1 400.00	
Other Small Food Outlets	N\$ 900.00	
Butcheries	N\$ 900.00	
Abattoirs	N\$ 2000.00	
<b>Vehicle Business:</b>		
Service Stations, Garages, Workshop & Other Oil Depots	N\$ 1600.00	
Professional and Officer run Organisations (including Soe and NG;s	N\$ 800.00	
Noxious industry Business	N\$ 2000.00	
Bottle stores and Bars	N\$ 2000.00	

LATE REGISTRATION: N\$ 15.00 / DAY

CALCULATION: \_\_\_\_\_ DAYS \* N\$ 15.00 / DAY = N\$ \_\_\_\_\_

PLUS 15% VAT N\$ \_\_\_\_\_

TOTAL N\$ \_\_\_\_\_

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**REMARKS:**

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SIGNATURE: EHP

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DATE